

SHIPPING INSTRUCTIONS & HANDLING TARIFF

**WORLD AQUACULTURE 2020
15 – 17 DECEMBER 2020
SINGAPORE EXPO
SINGAPORE**

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HANDLING TARIFF

A) Sea freight Consignment: Inward or Outward Handling

(for individual exhibits not exceeding 2,000 kg or 250cm(L) x 220cm(W) x 160cm(H) per package/unit)

Basic handling charge from arrival port Singapore up to free delivery exhibition stand excluding removal and storage of empty cases:

- | | |
|---|---|
| 1. Basic handling charge | S\$125.00/cbm |
| Minimum charge for LCL shipment | S\$450.00/consignment/exhibitor |
| Minimum charge for FCL shipment | 25 cbm/20' GP |
| | 50 cbm/40' GP |
| | 60 cbm/40' HC |
| 2. *LCL terminal handling charge | S\$37.25/cbm |
| For shipments from China | S\$42.00/cbm |
| (Minimum charge at 1 cbm/consignment) | |
| 3. *FCL terminal handling charge | S\$215.00/20' |
| | S\$325.00/40' |
| 4. *Port LOLO fee | S\$55.00/20' |
| | S\$82.50/40' |
| 5. Consignment Service Charge | S\$150.00/consignment/exhibitor |
| 6. Fuel surcharge | S\$100.00/consignment/exhibitor |
| 7. Delivery/collection to/from multiple booth | S\$30.00/cbm/delivery/collection |
| (Minimum charge at 1 cbm/consignment/exhibitor) | |

** Cost levied by Container Freight Station and all third-party charges, if any, shall be levied at cost + 10% outlay fees.*

Item 7 is subject to 7% Goods & Services Tax (GST)

B) Air freight Consignment: Inward or Outward Handling

(for individual exhibits not exceeding 2,000 kg or 250cm(L) x 220cm(W) x 160cm(H) per package/unit)

Basic handling charge from arrival airport Singapore up to free delivery exhibition stand excluding removal and storage of empty cases:

- | | |
|---|---|
| 1. Basic handling charge | S\$1.25/kg |
| Minimum charge | S\$450.00/consignment/exhibitor |
| 2. Airport terminal fees | S\$0.15/kg |
| Minimum charge | S\$25.00/HAWB |
| 3. Consignment Service Charge | S\$150.00/consignment/exhibitor |
| 4. Fuel surcharge | S\$100.00/consignment/exhibitor |
| 5. Delivery/collection to/from multiple booth | S\$30.00/cbm/delivery/collection |
| (Minimum charge at 1 cbm/consignment/exhibitor) | |

** Rate charge will be based on the actual or volumetric weight whichever is the greater. Cost levied by Air Consolidator and any third-party charges, if any, shall be levied at cost + 10% outlay fee.*

Item 5 is subject to 7% Goods & Services Tax (GST)

C) Administrative Fee for Importation of Films, Video Tapes or Disc

Please complete "Form C" and return to APT Showfreight (S) Pte Ltd for submission to the Info-communications Media Development Authority (IMDA) for waiver of censorship.

Administrative fee **S\$30.00** per application

Subject to 7% Goods & Services Tax (GST)

D) Courier Shipment

a) Video Tapes/films and discs

From arrival our premises up to delivery exhibition stand excluding censorship fees:

Handling Charge	S\$30.00/piece
Minimum charge	S\$30.00/consignment/exhibitor

Video tapes/films and discs arriving via air freight or sea freight will be charged based on the air freight or sea freight tariff.

b) Exhibits, brochures and stand materials

Basic handling charge from arrival our premises up to delivery exhibition stand excluding removal and storage of empty cases. Dimensions should not exceed 100 x 100 x 100cm per package. Shipment should not exceed 1cbm or 50kg per consignment.

Handling Charge	S\$80.00/cbm
Minimum charge	S\$220.00/consignment/exhibitor
Consignment Service charge	S\$150.00/consignment/exhibitor

Based on actual or volumetric weight whichever is the greater.

** Publication materials are subject to censorship by the Media Development Authority.*

A fax or e-mail pre-alert must be sent to us indicating the waybill number, commercial invoice, name of exhibition and your contact details. Duties and taxes and Goods & Services Tax for all consignments must be paid by sender in country or origin. 10% outlay fee will be imposed for any charges paid on behalf.

Subject to 7% Goods & Services Tax (GST)

E) Temporary Importation

Exhibits imported into Singapore on a temporary import basis are subject to a Temporary Import Bond fee (non-refundable) based on the CIF value as ascertained by Customs.

1. Handling Fee for ATA Carnet	S\$100.00/ATA Carnet
2. Temporary Import Bond Fee	1.0% of CIF value
Minimum charge	S\$100.00/consignment/exhibitor
3. Extension of Temporary Import	0.25% of CIF value/month
Minimum charge	S\$100.00/month
4. Extension of ATA Carnet	S\$100.00/extension

Item 3 and 4 is subject to 7% Goods & Services Tax (GST)

F) Conversion of Temporary Import to Permanent Import Status

Shipments that are imported on a temporary basis and are sold or disposed-off will be charged a Permit Conversion Fee of **S\$100.00** per declaration per shipment, in addition to GST (Goods & Services Tax) of 7% of declared value or as appraised by Customs + 10% outlay fee.

Subject to 7% Goods & Services Tax (GST)

G) Permanent Importation

Goods that are imported into Singapore on a Permanent Importation are subject to a 7% Goods & Services Tax (GST) + 10% outlay fee.

H) Crane for Grounding or Reloading Containers

For safety reasons, all containers must be grounded to facilitate stuffing or unstuffing of containers.

Grounding/loading of loaded/empty containers	S\$450.00/20' (per operation)
	S\$650.00/40' (per operation)

Subject to 7% Goods & Services Tax (GST)

I) Unstuffing or Stuffing of Containers

Additional charges for unstuffing or stuffing of containers:

Type of Containers	Cases / Pallets	Loose Cargo
20' GP	S\$450.00 per operation	S\$650.00 per operation
40' GP	S\$650.00 per operation	S\$850.00 per operation
40' HC	S\$750.00 per operation	S\$950.00 per operation

Subject to 7% Goods & Services Tax (GST)

J) Transfer of Containers

Return/collection of empty containers to/from depot **S\$100.00/20'** per operation
S\$150.00/40' per operation

Subject to 7% Goods & Services Tax (GST)

K) Heavy Lift Surcharge

Individual exhibits in excess of 2,000 kg per package will be levied a heavy lift surcharge. For inward or outward movement:

- | | |
|-------------------|------------------------------|
| 1. Up to 4,000 kg | S\$30.00 per 1,000 kg |
| 2. Up to 6,000 kg | S\$40.00 per 1,000 kg |
| 3. Up to 8,000 kg | S\$50.00 per 1,000 kg |

For exhibits above 8,000 kg per package, please provide the dimension and weight for an individual quotation.

Subject to 7% Goods & Services Tax (GST)

L) Handling & Storage

a) Empty Cases/Pallets

- | | |
|--------------------|----------------------------|
| 1. All Consignment | S\$30.00/cbm |
| Minimum charge | S\$180.00/exhibitor |

b) Loaded Cargo

- | | |
|--------------------------------|------------------------------------|
| 1. All Consignment | S\$40.00/cbm |
| Minimum charge | S\$180.00/exhibitor |
| 2. Retrieval charges for cases | \$40.00/cbm/retrieval |
| Minimum charge | \$80.00/retrieval/exhibitor |

c) Offsite Storage

1. Transportation from site to warehouse **S\$80.00/cbm/way**
 Minimum charge **S\$360.00/consignment/exhibitor**
2. In/Out warehouse handling charge & warehouse storage, please refer to **Item M** below.

Subject to 7% Goods & Services Tax (GST)

M) Early Arrival Surcharge and/or Warehouse Storage

Shipments arriving into Singapore earlier than 5 days before our arrival deadlines will be stored at our warehouse and/or offsite storage charges are as follows:

1. In/Out warehouse handling charge **S\$5.00/cbm/consignment/exhibitor**
 Minimum charge **S\$100.00/consignment/exhibitor**

Stackable Cargo	Non-Stackable Cargo
S\$7.50/cbm/calendar week or part thereof	S\$8.50/cbm/calendar week or part thereof
Minimum charge S\$75.00/calendar week or part thereof	Minimum charge S\$120.00/calendar week or part thereof

Subject to 7% Goods & Services Tax (GST)

N) Late Arrival Surcharge

A late arrival surcharge of 50% based on our basic handling charge will be levied for shipments arriving after our arrival deadlines

O) Disposal of Empty Cases/Pallets

1. Handling & disposal of empty cases/pallets **S\$40.00/cbm**
 Minimum charge **S\$300.00/exhibitor**

Subject to 7% Goods & Services Tax (GST)

P) Overnight Build-Up & Tear Down

A surcharge for overnight build-up or tear down of **50%** based on the basic handling tariff will apply for move-in and move-out between 2200 hr to 0800 hr.

Subject to 7% Goods & Services Tax (GST)

Q) Outward Documentation Handling Charge

- | | |
|--|------------------------------|
| 1. Agency fee/OBL & Telex Release fee | S\$260.00/consignment |
| 2. Courier of shipping documents
(where applicable) | S\$100.00/consignment |

R) License Fee for Consignments (if required)

A license fee of **S\$150.00**/application will be levied for import and/or export.

Subject to 7% Goods & Services Tax (GST)

T) Self Nominated Freight

For self-nominated return freight, hand over fee as follows:

- | | |
|------------------|--|
| 1. LCL shipment | S\$40.00/cbm |
| Minimum charge | S\$100.00/consignment/exhibitor |
| 2. 20' container | S\$250.00/container |
| 3. 40' container | S\$450.00/container |
| 4. Air freight | S\$0.40/kg |
| Minimum charge | S\$100.00/consignment/exhibitor |

U) Survey Fees

- | | |
|----------------------------|-------------------------|
| 1. Air freight Consignment | S\$100.00/survey |
| 2. Sea freight Consignment | S\$200.00/survey |

Subject to 7% Goods & Services Tax (GST)

V) At the Close of Event

Complete return instructions need to be provided by the agent or exhibitor to us prior to the show closing, failure to do so will result in transfer of consignment to our warehouse. Any such movements will be subject to additional handling and transport charges which will be charged at **S\$30.00/cbm** (minimum charge is at **S\$200.00/consignment/exhibitor**).

Warehouse storage charge will apply for cargo delivered to our warehouse. Refer to item M for rates. For ease of transfer, all goods will have to be palletized.

Subject to 7% Goods & Services Tax (GST)

W) Additional Services

The above rates exclude the following services:

- Insurance
- Assembly and/or Dismantling
- Banding Services
- Supply of New Packing Materials
- Wrapping of Cases with Plastic Sheets
- Vacuum Packing

For additional services not listed in this manual, a separate quotation will be provided upon receipt of the request.

SHIPPING INSTRUCTIONS

A) Consignment Deadline

- | | |
|---------------------------|--|
| 1. Seafreight Consignment | : 30 November – 2 December 2020 |
| 2. Airfreight Consignment | : 7 – 9 December 2020 |
| 3. Courier Consignment | : 7 – 9 December 2020 |

Shipments arriving after the above deadlines will be levied a “late arrival surcharge”.

Pre-alert including a copy of AWB and CCIPL/ATA Carnet must be forwarded to:

APT Showfreight (S) Pte Ltd

Attn: Andi Fuad
Tel/Fax: (65) 6499 8974 / (65) 6499 8989
Email: andi.fuad@apshowfreight.com

B) Document Deadline

The following documents must be sent to us by the deadlines stipulated below. All entries in the Commercial Invoice & Packing List must be in the English Language. A full description of all items must be given indicating individual quantity and value.

- Commercial Invoice & Bill of Lading for sea freight shipment
 - Commercial Invoice & Airway Bill for air freight shipment
 - Commercial Invoice & Airway Bill for courier service
- | | |
|---|---------------------------|
| 1. Seafreight Consignment | : 23 November 2020 |
| 2. Airfreight Consignment | : 30 November 2020 |
| 3. Courier Consignment | : 30 November 2020 |
| 4. Catalogues/Brochures for Food products,
Radio & Telecommunication Equipment | : 7 November 2020 |

SHIPMENT MUST NOT BE SENT ON DDP/DAP/DDU TERMS

C) Consignment Instructions

All shipments must be sent on a “freight prepaid” basis. A 10% outlay commission will be charged on all “freight collect” consignments.

AIR FREIGHT

<p><u>CONSIGNEE</u> APT Showfreight (S) Pte Ltd 10 Bukit Batok Crescent, The Spire #08-05, Singapore 658079 For: WORLD AQUACULTURE 2020 Attn: Andi Fuad Tel: +65 6499 8974</p>	<p><u>NOTIFY PARTY</u> ASPAC Aircargo Services Pte Ltd Attention: Import Dept. Tel: +65 65425266</p>
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SEA FREIGHT

<p><u>CONSIGNEE</u> APT Showfreight (S) Pte Ltd 10 Bukit Batok Crescent, The Spire #08-05, Singapore 658079 For: WORLD AQUACULTURE 2020 Attn: Andi Fuad Tel: +65 6499 8974</p>	<p><u>NOTIFY PARTY</u> SAME AS ABOVE</p>
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All consolidated shipments must be issued with a House Bill of Lading or House Airway Bill. A consolidated cargo manifest must also be provided.

COURIER

<p><u>CONSIGNEE</u> APT Showfreight (S) Pte Ltd 10 Bukit Batok Crescent, The Spire #08-05, Singapore 658079 For: WORLD AQUACULTURE 2020 Attn: Andi Fuad Tel: +65 6499 8974</p>

All duties and taxes for courier consignments must be paid by sender **PRIOR** export. Pre-alert which includes a copy of the airway bill, commercial invoice, name of the exhibition and your contact details must be sent to us prior export.

Freight and other relevant charges paid by us on behalf of exhibitor will be subject to a 10% outlay fee

D) Case Markings

All cases must be marked for easy identification as follows:

WORLD AQUACULTURE 2020

c/o APT Showfreight (S) Pte Ltd

Name of Exhibitor: _____

Hall Number: _____

Stand Number: _____

Case Number: _____

Dimensions: _____

Gross Weight: _____

E) Temporary Importation of Exhibition Goods

a) Banker's Guarantee under the Temporary Import Scheme (TIS)

All exhibition goods except giveaways, brochures, samples and souvenirs will be imported under a Temporary Import Scheme into the exhibition will be temporarily custom cleared under our "Temporary Import Bond (TIB)" placed by us with Singapore Customs. A TIB fee will be levied as per our handling tariff.

Goods for exhibitions may be imported 3 weeks prior to the exhibition and to be re-exported within 3 weeks after the closure of the exhibition.

Approval for extension of temporary import must be made in writing (with reason stated) and will be granted on a case by case basis.

b) ATA Carnet

Singapore is a signatory of the ATA Carnet system and exhibitors can arrange your own Temporary Import Bond (TIB) by using the ATA Carnet prior consigning to us for clearance on arrival.

c) Conversion of Temporary Import to Permanent Import

Under temporary import, all exhibits sold, disposed or not re-exported at the end of the exhibition is required to convert import status to permanent import.

d) Permanent Importation

Giveaways, brochures, samples and souvenirs cannot be customs cleared on Temporary Import Scheme. Generally, there is no duty applicable for such items except a GST (Goods & Services Tax) of **7%** of declared value or as appraised by Customs.

A 10% outlay fee of the GST amount will apply as per our handling tariff.

F) Consignment Requiring Government Approval

Pet food **NOT** containing meat/meat products

For import of pet food containing only fish meat or vegetables, pet chews/biscuits not containing meat/meat products, pet food for small mammals (such as hamsters, rabbits, gerbils, chinchillas and guinea pigs), fish feed and bird feed, the importer is required to declare the import through the relevant government agencies. Documents such as Manufacturer's Declaration, ingredient list, invoices, Bill of Lading/Airway Bill and packing list must be submitted to SFA (AVA).

Pet food containing meat/meat products

All import of pet food including rawhides/dog chews containing meat or meat products (beef, lamb, chicken, meat/bone meal, etc) requires approval from AVA before they can be imported into Singapore. More information can be found [HERE](#)

G) Radio and Telecommunication Equipment

Prior import, approval must be obtained from the Info-communications Media Development Authority for all radio and telecommunication equipment to be exhibited before the export of shipment to the show. A copy of brochure or catalogue of the equipment with the full specification must be submitted to us not later than **7 November 2020** in order for us to get approval from the relevant authority.

Static display of the equipment is permissible. Any equipment that transmits radio frequency or sound waves must first seek approval before the equipment is brought in and following information is required:

1. Frequencies
2. Number of Channels being used
3. RF Output Power
4. RF Bandwidth

H) Floor Loading Capacity

Max Atria – 5.0 KN/sqm

Exhibition halls 1 to 6 – 30.0 KN/sqm

Exhibition halls 7 to 9 – 20.0 KN/sqm

Based on requirements by the venue owners, all exhibits with individual nett weight of **1,000 kg** and more with the following information are to be forwarded to us by latest **7 November 2020** to obtain approval:

- Dimensions of individual machines
- Nett weight of the machine
- Functional – Whether machine is operating during show. If affirmative, provide dynamic loading when machine is operating. If not to provide the static loading
- Footprint of all machines. Is the machine base flat or on castors/legs? If on castors/legs, please provide footprint of the castors/legs. To check the loading on venue floor slab, the dimensions that are in contact with the floor is of most importance.
- Provide catalogue/specification/drawings
- Booth design(layout) indicating position of machines on the booth as well as booth number

If steel plate is required to be provided at the venue for the exhibits and/or a Professional Engineer Certification is required.

Please note that if the following is not submitted to us for submission to the venue and if any of your exhibits exceeds the floor loading capacity of the venue during the venue's on-site audit, the exhibits will not be allowed to enter the hall and we will not be responsible.

J) Container Detention

Shipping lines will levy a container detention charge for containers kept in use for an extended period of time. Most shipping lines accord between 3-7 days free detention after the container

is cleared from the Port. Prior arrangement/negotiations must be made with the shipping lines if containers are to be kept for an extended time.

K) Customs Sealed Containers

Customs seals placed on containers at the time of import should not be broken without supervision or written permission. Unauthorised breakage of Customs red seal affixed on the container may result in heavy fines. Imposition of fines (if any) will be borne by exhibitors.

L) Cargo Handover at the Close of Event

Exhibitors must contact APT Showfreight (S) once repacking is completed and to ensure our representative is present to hand over the shipment to us from the stand. APT will not be responsible for any missing/damage cargo if the above is not complied with.

M) Insurance

Exhibitors are reminded to ensure that there is adequate Marine Insurance for their exhibits. We strongly recommend that an insurance cover is taken from the time the exhibits leave your premises till the time they are returned to origin inclusive the time they are handled by APT Showfreight (S) Pte Ltd and during the show period.

N) Terms of Payment

Inward : Prior delivery to stand
Outward : Prior re-export or delivery to local premises

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset.

Bank Details

Bank Name:	Oversea-Chinese Banking Corporation Limited
Bank Address:	65 Chulia Street #01-00 OCBC Centre Singapore 049513
Bank Code:	7339
SWIFT Code:	OCBCSGSG
Account Name:	APT Showfreight (S) Pte Ltd
USD Account:	503-021248-301
SGD Account:	591-008453-001

IMPORTANT

All business is transacted in accordance with the Standard Trading Condition of the Singapore Logistics Association. A copy is available upon request. Use of APT Showfreight (S) Pte Ltd's services be it partly or in full and any requirement for additional services- at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.